

Minutes of the 1st Meeting of IQAC for the session 2015-16 with teaching staff

**Shri Vyankatesh Arts, Commerce and Science College Deulgaon Raja Dist. Buldana
Accredited at 'B' level**

The first meeting of the IQAC with the teaching staff of Shri Vyankatesh College was held on 15th July 2015 at 3.00 P.M. in the conference hall of the college.

A: Members Present

- | | | | |
|----|--------------------------|---|----------------------------|
| 1. | Principal Dr. G.B.Jadhav | - | Chairman |
| 2. | Dr. S.D.Chavan | - | Coordinator |
| 3. | Shri. R.H.Devare | - | Management Representative |
| 4. | Dr. A.M.Awati | - | Member, Teacher |
| 5. | Shri. D.V.Gore | - | Member, Teacher |
| 6. | Dr. V.R.Bansile | - | Member, Teacher |
| 7. | Smt. S.V.Rodge | - | Nonteaching Representative |

B: Teachers Present

1. Shri. N.H.Shegokar
2. Shri. S.B.Jagtap
3. Dr. U.B.Deshmukh
4. Dr. E.B.Bhalerao
5. Shri. M.B.Jadhav
6. Shri. P.G.Rathod
7. Shri. P.B.Adaho
8. Shri. M.S.Salve
9. Shri. P.R.Kadam
10. Smt. P.W.Deshmukh
11. Smt. N.T. Sarode
12. Shri. Doifode
13. Shri. Jagdale
14. Shri. Y.K.Athave

The Principal and the coordinator welcomed all the members and teachers who were present in the meeting. The Principal congratulated and thanked the members of the IQAC who contributed well for the successful presentation before NAAC and also congratulated them on the success achieved after accreditation process. The Principal also congratulated all teachers

about their good presentation with respect to their departments. The members and the teachers reciprocated the same wishes to the Principal.

The following issues were discussed and the following resolutions were passed in the meeting.

Item No. 1: To read the report of the NAAC Peer team about the college

The Coordinator of the IQAC read out the Report of the NAAC peer team on the assessment process of the college. It was decided to dispel the lacunas pointed out by the members during the forthcoming period of five years.

Item No. 2: To prepare yearly and monthly planning in an academic diary.

The teachers were asked to prepare their annual as well as monthly planning in an academic diary provided by the college as per the academic calendar and programme calendar of the college.

Item No. 3.: Planning about curricular, co-curricular and extracurricular activities during the year.

The teachers were also asked to plan their curricular, co-curricular and extracurricular activities under their respective department as per the programme calendar of the college.

Item No. 4.: Orientation and Refresher Courses and Faculty Improvement Programme

The teachers were advised to apply for the orientation and refresher course if anyone is due to complete it for his/her career advancement as well as for his knowledge upgradation. The teachers were also asked to apply for the Faculty Improvement Programmes who are pursuing their Ph.D.

Item No.5.: To identify the slow as well as advanced learners.

The teachers were asked to identify the slow as well as the advanced learners and to organize the remedial classes for the slow learners and to provide additional study material, notes, reference books etc. to the advanced learners and ask them to solve the maximum question papers and check them and guide them.

Item No.6: Organization of Seminars and Conferences

Each department was motivated to organize seminars and conferences under their respective departments. They were also asked to attend the seminars and conferences organized in other colleges.

Item No.7: Publication of Research Articles

The IQAC motivated the teachers to publish their research articles in National, International, Peer Reviewed and Impact Factor Journals and also in the proceedings of the seminars and the conferences.

Item No. 8: Organization of Study Tours and Field Visits

The IQAC suggested the teachers to organize the study tours and field visits under their respective departments to give the students the practical knowledge.

Item No. 9: Internal Evaluation of the students

The teachers were asked to organize regular tests, seminars, group discussions, quiz competitions and interactive sessions for the students and communicate the result of the same with the students as well as with their parents of the students who have been observed performing poor in these methods.

Item No. 10.: Use of ICT in teaching.

The teachers were asked to make maximum use of ICT in their teaching along with their traditional methods of teaching. The time table for the Digital Classroom was asked to prepare for the convenience of the teachers.

Item No. 11.; To purchase books and to subscribe journals in the library.

The IQAC recommended purchasing more books in the library according to the needs of the teachers as well as the needs of the students. The IQAC also recommended to subscribe some more journals in the library.

Item No. 12.: Organization of Community Orientation Programmes

The IQAC advised the teachers to organize community oriented programme with the active participation of the students. They were asked to prepare a perspective plan for the same and get it sanctioned from the Principal.

Item No. 13. To provide consultancy services.

The IQAC intimated the need of consultancy services and advised the teachers to provide the same in the town and stress on giving the practical knowledge of the students by maximum departments.

Item No. 14.: Formation of Portfolio for the year 2015-16 and 2016-17

Since the validity of the previous Portfolio was over this year the new port-folio was decided to be prepared for the convenience of the internal administration of the college as well as for the decentralization of the work in the college.

Item No. 15.: Feedback on the village visits for the awareness of higher education amongst the rural communities.

Discussion was held on the feedback obtained by the teachers after their village visits in the precinct of Deulgaon Raja and the IQAC in discussion with the teaching staff decided to visit the people very often to state them the importance of higher education and organize some community oriented programmes for them.

Item No. 16.: Meetings and activities of Women's Grievance Redressal Cell and Anti Ragging Committee

The concerned teachers of the above departments/cells were asked to organize their regular meetings and awareness programmes for the healthy atmosphere in the college.

Item No. 17.: To put the budget of the various things to be purchased, construction and other things before the management.

It was decided to put the budget of the various things to be purchased, construction and other things before the management and get it sanctioned by them and do accordingly.

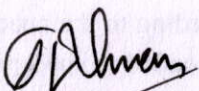
Item No. 18 : Any other items with the permission of the chair.

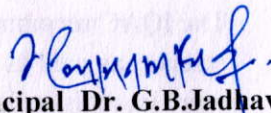
Nil

Meeting ended with a vote of thanks to the chair.

Minutes prepared by

Minutes approved by


Dr. S.D. Chavan
(Coordinator, IQAC)


Principal Dr. G.B. Jadhav
(Chairman IQAC)



Principal
Shri Vyankatesh Arts & Commerce
College, Deulgaon Raja,
Dist. Buldana. Pin-443204

Minutes of the 2nd Meeting of IQAC for the session 2015-16 with non-teaching staff

**Shri Vyankatesh Arts, Commerce and Science College Deulgaon Raja Dist.
Buldana Accredited at 'B' level**

The second meeting of the IQAC of Shri Vyankatesh College was held with the nonteaching staff on 28th September 2015 at 3.00 P.M. in the conference hall of the college.

A: Members Present

1. Principal Dr. G.B.Jadhav
2. Dr. S.D.Chavan
3. Shri. R.H.Devare
4. Dr. A.M.Awati
5. Shri. D.V.Gore
6. Dr. V.R.Bansile
7. Smt. S.V.Rodge

8. Dr. M.S.Kale

9. Mr. A.A.Khambhar

The following member could not attend the meeting

1. Dr. Nilesh Sawant
2. Smt. S.M.Tiwari

B: Nonteaching staff Present

1. Shri. S.S.Khandebharad
2. Shri. K.D.Sonone
3. Shri. P.A.Ingale
4. Shri. S.N.Zine
5. Shri. R.S.Jadhav
6. Shri. G.D.Lathad
7. Shri. A.A.Pakhare

The Principal and the coordinator welcomed all the members and nonteaching staff who were present in the meeting. The Principal congratulated the nonteaching staff for their active contribution in the process of NAAC accreditation and on the success achieved after accreditation process. The Principal also congratulated nonteaching staff about their good presentation with respect to their departments. The nonteaching staff reciprocated the same wishes to the Principal.

The following issues were discussed and the following resolutions were passed in the meeting.

Item No. 1: To read out the report of the NAAC peer team.

The Coordinator read out the report of the NAAC peer team on the assessment of the college during their visit to college. The lacunas pointed out by them were discussed seriously and was decided to dispel the same in near future.

Item No. 2: Upgradation of Computer Knowledge

The nonteaching members were advised to upgrade their computer knowledge with respect to their daily transactions. They were also advised to join some courses, if any for the same.

Item No.3: To keep the Confidential record of the nonteaching staff.

The head clerk was advised to maintain the confidential record of the nonteaching staff by negotiating with the Principal.

Item No. 4: To keep watch on the office internal administration

The head clerk was also advised to keep watch on the office internal administration for the smooth functioning of the office.

Item No. 5: To attend the workshop or training courses

It was resolved to organize workshop or a training courses for the nonteaching staff in the college or to inspire to attend the same in the other institutions if organized by them.

Item No. 6: Maintenance of the campus

The peons were asked to maintain the campus well to keep it eco-friendly and to take care of the trees and other facilities in the campus.

Item No. 7: Providing prompt as well as good service to the students

All nonteaching staff members were advised to provide prompt services to the students and behave with the students quite cordially.

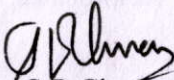
Item No. 8: Record Keeping and Maintenance

The nonteaching staff members were asked to keep their record update with every information and to be punctual in the correspondence with the university and the other department of education.

Item No. 9: Any other issue with the permission of the chair

Nil

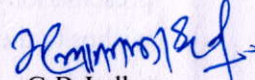
Minutes Prepared by


Dr. S.D. Chavan

(Coordinator IQAC)



Minutes approved by


Prin. Dr. G.B. Jadhav
(Chairman IQAC)

Principal
Shri Vyankatesh Arts & Commerce
College, Deulgaon Raja,
Dist. Buldana. Pin-443204

Minutes of the 3rd Meeting of IQAC for the session 2015-16 with the students

**Shri Vyankatesh Arts, Commerce and Science College Deulgaon Raja Dist. Buldana
Reaccredited at 'B' level**

The third meeting of the IQAC with the students of all classes of Shri Vyankatesh College was held on **26th Oct. 2015 at 11 A.M.** in the Seminar Hall of the college.

A: Members Present

- | | | | |
|----|--------------------------|---|----------------------------|
| 1. | Principal Dr. G.B.Jadhav | - | Chairman |
| 2. | Dr. S.D.Chavan | - | Coordinator |
| 3. | Shri. R.H.Devare | - | Management Representative |
| 4. | Dr. A.M.Awati | - | Member, Teacher |
| 5. | Shri. D.V.Gore | - | Member, Teacher |
| 6. | Dr. V.R.Bansile | - | Member, Teacher |
| 7. | Smt. S.V.Rodge | - | Nonteaching Representative |

The Students of all classes as well as all teachers were present in maximum number.

The Principal and the coordinator welcomed all the members and students who were present in the meeting. The Coordinator read out the minutes of the last meeting and the same were approved by the Principal as well as by all the present members unanimously.

The following issues were discussed and the following resolutions were passed in the meeting.

Item No.1 - To discuss the rules and discipline in the college.

Since the admission procedure was over and first semester of the B.Sc. was about to commence the meeting with of the IQAC was held with the students to discuss with them the rules as well as the discipline in the college particularly with the freshers. They were explained the facets of discipline to be observed by them in the various centers of the college. They were also warned regarding the anti ragging activity in the college as well as the women redressal cell established in the college and the aftermaths of these actions if any student is found engrossed in these acts in the college. Girls were assured of their safety in the premises and they were also provided phone numbers of Principal, Chairman of the Women Grievance Redressal Cell and Police station in the town. They were explained about the facility of suggestion box available for them. The students were also explained the facility of Students' Redressal Cell for their complaints. The rules published in the college prospectus were read out for them loudly.

Item No.2 -To discuss and review the teaching –learning activities.

The students were found satisfactory about the teaching learning activities organized in the college by each department and teacher of the department. They were asked about their queries with reference to the teaching and learning activities held in the college. The students are found satisfied with all these activities, they also praised about the evaluative methods adopted in the college. The students appreciated the method of Remedial coaching and coaching to outstanding students. The students expressed their opinions quite positively regarding their participation in teaching and learning activities. They were also found quite happy with the ICT tools used for teaching in the college. They asked for reference books to be issued to them by library at home. They expressed their demand for keeping library open up to 8.00 P.M at night. The members expressed them the difficulties to adopt these process for the library.

Item No.3 - To discuss, and review the co-curricular and extra-curricular activities in the college and motivate them for the same.

The students were asked about the co-curricular and extra-curricular activities undertaken in the college. The students were quite positive regarding these activities and they expressed the advantage that they gained from these activities like increasing their subject knowledge, stage daring, research culture, community participation, morals etc. The IQAC members motivated the students to participate in these activities in a large number. The IQAC announced various kinds of incentives to the students on their successful participation in such activities. They were also explained the cash prizes given for the students, the prizes given for gold medalist, the prizes for NSS and NCC toppers etc.

Item No. 4 - To discuss and review the infrastructural facilities in the college.

Feedbacks were obtained from the students regarding the infrastructural facilities in the college. Maximum students were found quite satisfactory about the infrastructural facilities available in the college like the library facility, girls' common room, drinking water facility, parking facility, sports facility, digital classroom, computer laboratory, language laboratory, science laboratories, canteen, students' facility center, competitive examination guidance, guidance for employment and self employment, online forms filling facility etc. The students appreciated the earn and learn scheme and needy students showed their interest to avail of this facility. Students demanded to keep open the reading room of Competitive Examination for late night but it was decided to keep it open till 5 P.M. in the evening from 8 A.M. in the morning.

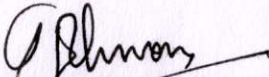
Item No. 5 - To discuss about the sports and cultural facilities in the college.

The student expressed their utmost satisfaction with respect to the cultural and sports facilities available in the college. This year the students participated in the University Youth Festival in various events in a large number. The IQAC congratulated the students who achieved success in sports as well as in cultural activities. Some students demanded for extra coaching for cultural activities like music and drama. The IQAC assured them to make available this facility from the next year by outsources. The students thanked the college management, Principal and the teachers of the college for providing them all such kinds of facilities.

Item No. 6 : Any other items with the permission of the chair.

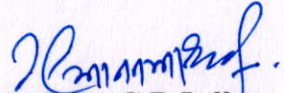
As there were no more items to discuss the meeting ended with a vote of thanks to the chair.

Minutes prepared by


Dr. S.D. Chavan
(Coordinator, IQAC)



Minutes approved by


Principal Dr. G.B. Jadhav
(Chairman IQAC)

Principal
Shri Vyankatesh Arts & Commerce
College, Deulgaon Raja,
Dist. Buldana. Pin-443204

Item No. 1: For other items with the possession of the chair
A: Item No. 1: For other items with the possession of the chair

Signature of the Principal

Signature of the Coordinator

[Handwritten Signature]
Principal
Shri Venkateswara Arts & Commerce
College, Dunturba
Dist. Bhubaneswar

[Handwritten Signature]
Coordinator
Shri Venkateswara College
Dunturba

Principal
Shri Venkateswara Arts & Commerce
College, Dunturba
Dist. Bhubaneswar

Coordinator
Shri Venkateswara College
Dunturba

Minutes of the 6th Meeting of IQAC for the session 2015-16 with teaching staff

**Shri Vyankatesh Arts, Commerce and Science College Deulgaon Raja Dist. Buldana
Reaccredited at 'B' level**

The sixth meeting of the IQAC with the teaching staff of Shri Vyankatesh College was held on **21st March, 2016 at 3.00 P.M.** in the conference hall/PPT room of the college.

A: Members Present

- | | | | |
|----|--------------------------|---|----------------------------|
| 1. | Principal Dr. G.B.Jadhav | - | Chairman |
| 2. | Dr. S.D.Chavan | - | Coordinator |
| 3. | Shri. R.H.Devare | - | Management Representative |
| 4. | Dr. A.M.Awati | - | Member, Teacher |
| 5. | Shri. D.V.Gore | - | Member, Teacher |
| 6. | Dr. V.R.Bansile | - | Member, Teacher |
| 7. | Smt. S.V.Rodge | - | Nonteaching Representative |

B: Teachers Present

1. Shri. N.H.Shegokar
2. Shri. S.B.Jagtap
3. Dr. U.B.Deshmukh
4. Dr. E.B.Bhalerao
5. Shri. M.B.Jadhav
6. Shri. P.G.Rathod
7. Shri. P.B.Adaho
8. Shri. M.S.Salve
9. Shri. P.R.Kadam
10. Smt. P.W.Deshmukh
11. Smt. N.T. Sarode
12. Shri. S.V. Doifode
13. Shri. Jagdale
14. Shri. Y.K.Athave

The Principal and the coordinator welcomed all the members and teachers who were present in the meeting. The Coordinator read out the minutes of the last meeting and the same were approved by the Principal as well as by all the present members unanimously.

The following issues were discussed and the following resolutions were passed in the meeting.

Item No. 1: To review the teaching –learning activities.

As per the deliberations made in the previous meeting, the teachers were asked to submit their report on the teaching and learning activities. Each teacher explained his/her activities undertaken by him/her to make the teaching and learning effective. Maximum teachers were found making good use of audio visual aids as well as ICT tools in their teaching. The evaluation activities undertaken by the teachers are found quite satisfactory. The Principal as well as the Coordinator congratulated the teachers for their innovative methods of teaching viz. online interview of a short story writer Shri. Baba Musale by Shri M.B.Jadhav during his lecture while teaching Marathi Literature to the students of B.A.I. The teachers who organized study tours, field visits , projects were also congratulated. The teachers who used the ICT tools maximum times effectively were also congratulated in the meeting. As per the result of tests conducted by the teachers of various classes, the teachers were congratulated for their good results and some were advised to improve their results by making extra efforts. The remedial classes seemed to be successful in growing the result of the students whereas the efforts taken by the teachers for the outstanding students were also found effective as far as their performance in various tests are concerned. Feedbacks from the students were asked to obtain from the students at the end of the session.

Item No. 2: To review curricular, co-curricular and extra-curricular activities.

The teachers were asked to submit the report on the activities undertaken by them with respect to their curricular, co-curricular and extra-curricular activities. It is found that all teachers have organized the above activities as per the programme calendar prepared at the beginning of the session. The remarkable activities amongst them are surveys organized by different departments, Competitive Examinations activities, Activities undertaken by the department of Employment and Self Employment, NCC and NSS. The cultural department has also satisfactorily organized the activities for the betterment of the students. All teachers were congratulated and inspired to organized maximum and innovative activities for the benefit of the students. The students who performed well and their respective departments were congratulated in the meeting. The management representative also felicitated the staff and the students in the meeting. The consultancy work undertaken by the respective departments was found satisfactory. The college examination result was discussed with the teachers and the same was decided to communicate to their parents.

Item No. 3.: To assess the Academic Diaries and Students Attendance

The academics diaries and students' attendance prepared by the students were assessed in the meeting. All entries were found correct and complete by the teachers. The curriculum was completed by each teacher according to the plan prepared in the beginning of the session and as per the academic calendar prepared in the beginning of the session. Besides the test undertaken by teachers, the other evaluation methods adopted by the teachers were also checked in the meeting. The good activities were appreciated and the average activities were suggested for improvement. The teachers who have their work incomplete due to their duty leaves were asked to complete it on Sundays and holidays and by engaging extra lectures. All teachers were found their syllabus completed except one or two who assured to complete it by the end of March 2016.

Item No. 4.: To review the research activities undertaken by the staff

The teachers who were advised to apply for the orientation and refresher courses are found their courses completed during the year. The teachers who were due for the promotion under career advancement scheme have all applied for their promotion through Principal and IQAC. All teachers are found their articles published in National level International level, peer reviewed and Impact Factor Journals and also attended the national and international level seminars and conferences and presented their papers successfully. The research committee in the college organized research paper seminar for the students and maximum students participated in this seminar. The college also published a research journal on English and Marathi literature is association with ' Adhar Publication' Amravati with ISSN -2278-9308. Two teachers are awarded Ph. D. in the current year. They were felicitated by the college in the function and also by the management representative in the meeting. One teacher, from the dept. of History, has applied for Faculty Improvement Programmes who is pursuing his Ph.D. The departments of History, Political Science and Economics and Commerce have reported for their application for the organization of National Level Seminar to be organized in the college.

Item No. 5.: To plan for the various activities to be undertaken in the next session.

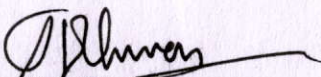
The discussion was held on the innovative activities with respect to teaching and learning as well as under the various departments in the college. Suggestions were asked by each teacher and IQAC member on the same. The members discussed the different activities to be undertaken on the visits to be paid to the villages for the propaganda of higher education among the villagers as well as rural students. The teachers were asked to submit their PBAS forms at the end o the session to the Principal and IQAC.

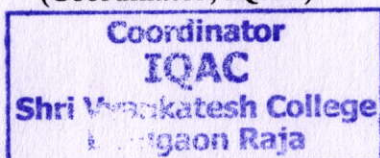
Item No. 18 : Any other items with the permission of the chair.

Nil

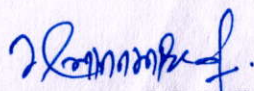
Meeting ended with a vote of thanks to the chair.

Minutes prepared by


Dr. S.D. Chavan
(Coordinator, IQAC)



Minutes approved by


Principal Dr. G.B. Jadhav
(Chairman IQAC)

Principal
Shri Vyankatesh Arts & Commerce
College, Deulgaon Raja,
Dist. Buldana. Pin-443204

Item No. 11 To review the research activities undertaken by the staff
The teachers who were advised to apply for the orientation and research courses are listed
their courses completed during the year. The teachers who were not for the provided course
their research activities have all applied for their presentation through the research and IQAC.
All teachers are listed their activities published in national level international level
national level and international level journals and also presented the national and international level
research and research and presented their papers in seminars. The research committee in
the college organized research paper seminar for the students and teachers and
participated in this seminar. The college also published a research journal on health and
science. Research activities were carried out by the teachers and students with IQAC.
Two teachers are awarded the D. in the course year. They were awarded by the college in
the research and also the management representative in the meeting. The research journal on
health and science, the journal for health and science, the journal for health and science.
The department of health, health and science and health and science and health and science.
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Item No. 12 To plan the research activities to be carried out in the next year.
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Item No. 13 To plan the research activities to be carried out in the next year.
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Item No. 14 To plan the research activities to be carried out in the next year.
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[Signature]
Principal
San Yashwanth & Government
College, Dabholkar
Dabholkar, P. O. 410 002

[Signature]
Coordinator
IQAC
San Yashwanth College
Dabholkar