

Minutes of the 1st Meeting of IQAC for the session 2016-17 with teaching staff

**Shri Vyankatesh Arts, Commerce and Science College Deulgaon Raja Dist. Buldana
Reaccredited at 'B' level**

The first meeting of the IQAC with the teaching staff of Shri Vyankatesh College was held on 11th August 2016 at 3.00 P.M. in the conference hall of the college.

A: Members Present

- | | | | |
|----|--------------------------|---|----------------------------|
| 1. | Principal Dr. G.B.Jadhav | - | Chairman |
| 2. | Dr. S.D.Chavan | - | Coordinator |
| 3. | Shri. R.H.Devare | - | Management Representative |
| 4. | Dr. A.M.Awati | - | Member, Teacher |
| 5. | Shri. D.V.Gore | - | Member, Teacher |
| 6. | Dr. V.R.Bansile | - | Member, Teacher |
| 7. | Smt. S.V.Rodge | - | Nonteaching Representative |

B: Teachers Present

1. Shri. N.H.Shegokar
2. Shri. S.B.Jagtap
3. Dr. U.B.Deshmukh
4. Dr. E.B.Bhalerao
5. Shri. M.B.Jadhav
6. Shri. Shri. P.M.Kadam
7. Shri. B.U.Kale
8. Shri. M.S.Salve
9. Shri. N.P.Kakade
10. Smt. P.W.Deshmukh
11. Smt. N.T. Sarode
12. Shri. G.K.Khandebharad
12. Shri. P.B.Adaho
13. Shri. M.S. Jagdale
14. Shri. Y.K.Athave
15. Smt. S.S.Dhule

The Principal and the coordinator welcomed all the members and teachers who were present in the meeting. The Coordinator read out the minutes of the last meeting and the same were approved by the Principal as well as by all the present members unanimously.

The following issues were discussed and the following resolutions were passed in the meeting.

Item No. 1: To read the AQAR sent to the NAAC for the year 2015-16

The Coordinator of the IQAC read out the AQAR sent to the NAAC before the IQAC members. All the members expressed their contentment with respect to the report.

Item No. 2: Formation of Portfolio for the year 2015-16 and 2016-17

Since the validity of the previous Portfolio was over this year the new port-folio was decided to be prepared for the convenience of the internal administration of the college as well as for the decentralization of the work in the college.

Item No. 3: To discuss about yearly and monthly planning for teaching, learning and evaluation.

The teachers were asked to prepare their annual as well as monthly planning in an academic diary provided by the college as per the academic calendar and programme calendar of the college. They were also asked to plan for the evaluation of the students using some innovative methods.

The teachers were also asked to identify the slow as well as the advanced learners and to organize the **Remedial Classes** for the slow learners and to provide additional study material, notes, reference books etc. to the advanced learners and ask them to solve the maximum question papers and check them and guide them.

Item No. 4: Use of ICT in teaching.

The teachers were asked to make maximum use of ICT in their teaching along with their traditional methods of teaching. The time table for the Digital Classroom was asked to prepare for the convenience of the teachers.

Item No. 5: Internal Evaluation of the students

The teachers were asked to organize regular tests, seminars, group discussions, quiz competitions and interactive sessions for the students and communicate the result of the same with the students as well as with their parents of the students who have been observed performing poor in these methods.

Item No. 6 : Planning about curricular, co-curricular and extracurricular activities during the year.

The teachers were also asked to plan their curricular, co-curricular and extracurricular activities under their respective departments as per the need of their curriculum and as per the need of the students. A programme calendar was decided to prepare regarding the same.

Item No. 7: Orientation and Refresher Courses, Faculty Improvement Programme and CAS advantages to teachers.

The teachers were advised to apply for the orientation and refresher courses if anyone is due to complete it for his/her career advancement as well as for his knowledge upgradation. The teachers were also asked to apply for the Faculty Improvement Programmes who are pursuing their Ph.D. The teachers who were eligible for the promotions under CAS were also asked to send their proposals.

Item No.8: Organization of Seminars and Conferences

Each department was motivated to organize seminars and conferences under their respective departments. They were also asked to attend the seminars and conferences organized in other colleges.

Item No.9: Publication of Research Articles and undertaking research projects

The IQAC motivated the teachers to publish their research articles in National, International, Peer Reviewed and Impact Factor Journals and also in the proceedings of the seminars and the conferences. The department of Economics and Commerce were asked to publish an edited book of research paper in collaboration with either Adhar Publications from Amravati or Vidyawarta Publication from Beed.

Each department is asked to undertake two projects during the year with the help of the students. It was also decided to undertake one project in first session and second project in another session.

Item No. 10.; To purchase books and to subscribe journals in the library.

The IQAC recommended purchasing more books in the library according to the needs of the teachers as well as the needs of the students. The IQAC also recommended to subscribe some more journals in the library.

Item No. 11.: Feedback on the village visits for the awareness of higher education amongst the rural communities.

Discussion was held on the feedback obtained by the teachers after their village visits in the precinct of Deulgaon Raja and the IQAC in discussion with the teaching staff decided to visit the people very often to state them the importance of higher education and organize some community oriented programmes for them.

Item No. 12.: Meetings and activities of Women's Grievance Redressal Cell and Anti Ragging Committee.

The concerned teachers of the above departments/cells were asked to organize their regular meetings and awareness programmes for the healthy atmosphere in the college.

Item No. 13: Need for Seminar Hall in the college

Taking into consideration the increasing number of students in the college due to Science faculty it is found that the existing Seminar Hall is insufficient to accommodate the students of all faculties. It was discussed that there is a need of a new seminar hall for the college and it was decided to discuss this need to the management.

Item No. 14: To undertake various activities under the department of Career Counseling and Competitive Examinations.

Taking in to consideration the need as well as the inclination of the students it was decided to stress more on the activities with respect to the Competitive Examinations. It was decided to conduct regular tests of the students on the basis of the curriculum of the Competitive

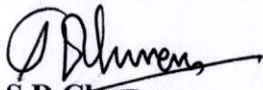
Examinations. It was also decided to conduct regular lectures for the students who are interested to appear for such examinations. Guest lecturers were also asked to plan from some renowned academies in Maharashtra.

Any other items with the permission of the chair.

Nil

Meeting ended with a vote of thanks to the chair.

Minutes prepared by

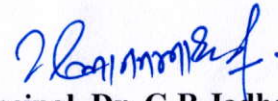


Dr. S.D. Chavan

(Coordinator, IQAC)



Minutes approved by



Principal Dr. G.B. Jadhav

(Chairman IQAC)

Principal
Shri Vyankatesh Arts & Commerce
College, Deulgaon Raja,
Dist. Buldana. Pin-443204

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Coordinator
IQAC
St. Vincent's College
Dattaram Raja

Minutes of the 2nd Meeting of IQAC for the session 2016-17 with Students

Shri Vyankatesh Arts, Commerce and Science College Deulgaon Raja Dist. Buldana
Reaccredited at 'B' level

The second meeting of the IQAC with the students of all classes of Shri Vyankatesh College was held on 19th September 2016 at 11 A.M. in the Seminar Hall of the college.

A: Members Present

- | | | | |
|----|--------------------------|---|----------------------------|
| 1. | Principal Dr. G.B.Jadhav | - | Chairman |
| 2. | Dr. S.D.Chavan | - | Coordinator |
| 3. | Shri. R.H.Devare | - | Management Representative |
| 4. | Dr. A.M.Awati | - | Member, Teacher |
| 5. | Shri. D.V.Gore | - | Member, Teacher |
| 6. | Dr. V.R.Bansile | - | Member, Teacher |
| 7. | Smt. S.V.Rodge | - | Nonteaching Representative |

The Students of all classes as well as all teachers were present in maximum number.

The Principal and the coordinator welcomed all the members and students who were present in the meeting. The Coordinator read out the minutes of the last meeting and the same were approved by the Principal as well as by all the present members unanimously.

The following issues were discussed and the following resolutions were passed in the meeting.

Item No.1 - To discuss the rules and discipline in the college.

Since the admission procedure was over the meeting with of the IQAC was held with the students to discuss with them the rules as well as the discipline in the college particularly with the freshers. They were explained the facets of discipline to be observed by them in the various centers of the college. They were also warned regarding the anti ragging activity in the college as well as the women redressal cell established in the college and the aftermaths of these actions if any student is

found engrossed in these acts in the college. Girls were assured of their safety in the premises and they were also provided phone numbers of Principal, Chairman of the Women Grievance Redressal Cell and Police station in the town. They were explained about the facility of suggestion box available for them. The students were also explained the facility of Students' Redressal Cell for their complaints. The rules published in the college prospectus were read out for them loudly.

Item No.2 -To discuss and review the teaching –learning activities.

The students were found satisfactory about the teaching learning activities organized in the college by each department and teacher of the department. They were asked about their queries with reference to the teaching and learning activities held in the college. The students are found satisfied with all these activities, they also praised about the evaluative methods adopted in the college. The students appreciated the method of Remedial coaching and coaching to outstanding students. The students expressed their opinions quite positively regarding their participation in teaching and learning activities. They were also found quite happy with the ICT tools used for teaching in the college. They asked for reference books to be issued to them by library at home. They expressed their demand for keeping library open up to 8.00 P.M at night. The members expressed them the difficulties to adopt these process for the library.

Item No.3 - To discuss, and review the co-curricular and extra-curricular activities in the college and motivate them for the same.

The students were asked about the co-curricular and extra-curricular activities undertaken in the college. The students were quite positive regarding these activities and they expressed the advantage that they gained from these activities like increasing their subject knowledge, stage daring, research culture, community participation, morals etc. The IQAC members motivated the students to participate in these activities in a large number. The IQAC announced various kinds of incentives to the students on their successful participation in such activities. They were also explained the cash prizes given for the students, the prizes given for gold medalist, the prizes for NSS and NCC toppers etc.

Item No. 4 - To discuss and review the infrastructural facilities in the college.

Feedbacks were obtained from the students regarding the infrastructural facilities in the college. Maximum students were found quite satisfactory about the infrastructural facilities available in the college like the library facility, girls' common room, drinking water facility, parking facility,

sports facility, digital classroom, computer laboratory, language laboratory, science laboratories, canteen, students' facility center, competitive examination guidance, guidance for employment and self employment, online forms filling facility etc. The students appreciated the earn and learn scheme and needy students showed their interest to avail of this facility. Students demanded to keep open the reading room of Competitive Examination for late night but it was decided to keep it open till 5 P.M. in the evening from 8 A.M. in the morning.

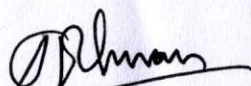
Item No. 5 - To discuss about the sports and cultural facilities in the college.

The student expressed their utmost satisfaction with respect to the cultural and sports facilities available in the college. This year the students participated in the University Youth Festival in various events in a large number. The IQAC congratulated the students who achieved success in sports as well as in cultural activities. Some students demanded for extra coaching for cultural activities like music and drama. The IQAC assured them to make available this facility from the next year by outsources. The students thanked the college management, Principal and the teachers of the college for providing them all such kinds of facilities.

Item No. 6 : Any other items with the permission of the chair.

As there were no more items to discuss the meeting ended with a vote of thanks to the chair.

Minutes prepared by

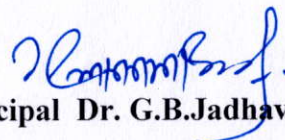


Dr. S.D.Chavan

(Coordinator, IQAC)



Minutes approved by



Principal Dr. G.B.Jadhav

(Chairman IQAC)

Principal
Shri Vyankatesh Arts & Commerce
College, Deulgaon Raja,
Dist. Buldana. Pin-443204

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Signature
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Principal
Shri Vyasrao A. & Company
2nd Floor, 1st Cross, 1st Stage
Old Bazaar, Bangalore

Coordinator
IQAC
Shri Vyasrao College
Dattagiri Raja

Minutes of the 3rd Meeting of IQAC for the session 2016-17 with non-teaching staff

**Shri Vyankatesh Arts, Commerce and Science College Deulgaon Raja Dist. Buldana
Reaccredited at 'B' level**

The third meeting of the IQAC of Shri Vyankatesh College was held with the nonteaching staff on 1st Oct. 2016 at 4.00 P.M. in the conference hall of the college.

A: Members Present

1. Principal Dr. G.B.Jadhav (Chairman)
2. Dr. S.D.Chavan (Coordinator)
3. Shri. R.H.Devare (Management Representative)
4. Dr. A.M.Awati (Teachers' Representative)
5. Shri. D.V.Gore (Teachers' Representative)
6. Dr. V.R.Bansile (Teachers' Representative)
7. Smt. S.V.Rodge (Nonteaching Representative)

B: Nonteaching staff Present

1. Shri. S.S.Khandebharad
2. Shri. K.D.Sonone
3. Shri. P.A.Ingale
4. Shri. S.N.Zine
5. Shri. R.S.Jadhav
6. Shri. G.D.Lathad
7. Shri. A.A.Pakhare

The Principal and the coordinator welcomed all the members and non teaching staff members who were present in the meeting. The Coordinator read out the minutes of the last meeting and the same were approved by the Principal as well as by all the present members unanimously. The following issues were discussed and the following resolutions were passed in the meeting.

Item No. 1: To read out the AQAR sent to the NAAC.

The Coordinator read out the AQAR prepared for the year 2015-16 sent to the NAAC for the information of the nonteaching staff members.

Item No. 2: Discussion about the redistribution of work

With respect to the need of the time a change was made in the responsibilities of the nonteaching staff. The same was communicated to the all members. Some responsibilities were transferred from one member to other member.

Item No. 3: Up-gradation of Computer Knowledge

The nonteaching members were advised to upgrade their computer knowledge with respect to their daily transactions. They were also advised to join some training courses, if any for the same. They were also asked about the software that needs to be installed in our college computers for their as well as student' convenience. They were also asked about their requirements with respect to the computer up-gradation.

Item No.4: To keep the Confidential record of the nonteaching staff.

The head clerk was advised to maintain the impartial confidential record of the nonteaching staff by negotiating with the Principal.

Item No. 5: To keep watch on the office internal administration

The head clerk was also advised to keep watch on the office internal administration for the smooth functioning of the office. The other members of the office were advised to be punctual and sincere in their work and

Item No. 6: To attend the workshop or training courses

It was resolved to organize workshop or training courses for the nonteaching staff in the college or to inspire to attend the same in the other institutions if organized by them.

Item No. 7: Maintenance of the campus

The peons were asked to maintain the campus well to keep it eco-friendly and to take care of the trees and other facilities in the campus.

Item No. 8: Providing prompt as well as good service to the students

All nonteaching staff members were advised to provide prompt services to the students and behave with the teaching staff and students quite cordially.

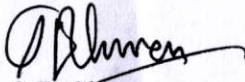
Item No. 9: Record Keeping and Maintenance

The nonteaching staff members were asked to keep their record update with every information and to be punctual in the correspondence with the university and the other department of education.

Item No. 10: Any other issue with the permission of the chair

Nil

Minutes Prepared by

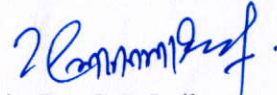


Dr. S.D.Chavan

(Coordinator IQAC)



Minutes approved by



Prin.Dr. G.B.Jadhav

(Chairman IQAC)

Principal
Shri Vyankatesh Arts & Commerce
College, Deulgaon Raja,
Dist. Buldana. Pin-443204

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Coordinator
IQAC
Shri Yashwanth College
Devgan Raja

Minutes of the 4th Meeting of IQAC for the session 2016-17 with teaching staff

**Shri Vyankatesh Arts, Commerce and Science College Deulgaon Raja Dist. Buldana
Reaccredited at 'B' level**

The fourth meeting of the IQAC with the teaching staff of Shri Vyankatesh College was held on 21st Oct. 2016 at 4.00 P.M. in the conference hall of the college.

A: Members Present

1. Principal Dr. G.B.Jadhav - Chairman
2. Dr. S.D.Chavan - Coordinator
3. Shri. R.H.Devare - Management Representative
4. Dr. A.M.Awati - Member, Teacher
5. Shri. D.V.Gore - Member, Teacher
6. Dr. V.R.Bansile - Member, Teacher
7. Smt. S.V.Rodge - Nonteaching Representative

B: Teachers Present

1. Shri. N.H.Shegokar
2. Shri. S.B.Jagtap
3. Dr. U.B.Deshmukh
4. Dr. E.B.Bhalerao
5. Shri. M.B.Jadhav
6. Shri. Shri. P.M.Kadam
7. Shri. B.U.Kale
8. Shri. M.S.Salve
9. Shri. N.P.Kakade
10. Smt. P.W.Deshmukh
11. Smt. N.T. Sarode
12. Shri. G.K. Khandebharad
13. Shri. P.B.Adhao
14. Shri. M.S.Jagdale
15. Shri. Y.K. Athave

The Principal and the coordinator welcomed all the members and teachers who were present in the meeting. The Coordinator read out the minutes of the last meeting and the same were approved by the Principal as well as by all the present members unanimously.

The following issues were discussed and the following resolutions were passed in the meeting

Item No. 1: Review of teaching, learning, curricular and extracurricular activities.

A review with respect to the above activities was taken in the present meeting. All faculty members submitted their reports on the same and all teachers were found actively participating in such activities. The evaluation sheets showed the academic development of the students. The curricular and co-curricular activities were found satisfactory. Students were also found actively participating in such activities.

Item No. 2: Organization of Study Tours and Field Visits

The IQAC suggested the teachers to organize the study tours and field visits under their respective departments to give the students the practical knowledge. They were also asked to plan for the visits during the months of December and January.

Item No. 3: Organization of Community Orientation Programmes

The various departments organized a good number of programmes on community orientation viz. the blood donation camp, cleanliness drive, water conservation project, voters awareness rally. The IQAC advised the teachers to organize more community oriented programme with the active participation of the students in the next session also. They were asked to prepare a perspective plan for the same and get it sanctioned from the Principal.

Item No. 4. To provide consultancy services.

The IQAC intimated the need of consultancy services and advised the teachers to provide the same in the town and stress on giving the practical knowledge of the students by maximum departments. In this regard the department of Languages and Commerce were asked to plan for the same and to negotiate with the Principal as well as IQAC about the further development.

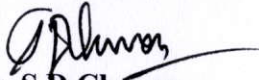
It was decided to organize workshops for teachers, non teaching staff as well as students with respect to their development. A perspective plan for the same was decided to frame and organize these workshops for the above stakeholder in the next session.

Any other items with the permission of the chair.

Nil

Meeting ended with a vote of thanks to the chair.

Minutes prepared by



Dr. S.D.Chavan

(Coordinator, IQAC)



Minutes approved by



Principal Dr. G.B.Jadhav

(Chairman IQAC)

Principal
Shri Vyankatesh Arts & Commerce
College, Deulgaon Raja,
Dist. Buldana. Pin-443204

Minutes of the 5th Meeting of IQAC for the session 2016-17 with Students

**Shri Vyankatesh Arts, Commerce and Science College Deulgaon Raja Dist. Buldana
Reaccredited at 'B' level**

The fifth meeting of the IQAC with the students of all classes of Shri Vyankatesh College was held on 16th December 2016 at 11 A.M. in the Seminar Hall of the college.

A: Members Present

- | | | | |
|----|--------------------------|---|---------------------------|
| 1. | Principal Dr. G.B.Jadhav | - | Chairman |
| 2. | Dr. S.D.Chavan | - | Coordinator |
| 3. | Shri. R.H.Devare | - | Management Representative |
| 4. | Dr. A.M.Awati | - | Member, Teacher |
| 5. | Shri. D.V.Gore | - | Member, Teacher |
| 6. | Dr. V.R.Bansile | - | Member, Teacher |

The Students of all classes as well as all teachers were present in maximum number.

The Principal and the coordinator welcomed all the members and students who were present in the meeting. The Coordinator read out the minutes of the last meeting and the same were approved by the Principal as well as by all the present IQAC members unanimously.

The following issues were discussed and the following resolutions were passed in the meeting.

Item No. 1- To discuss about the curricular and extracurricular activities to be organized during the second semester.

The students were communicated the curricular, co-curricular and extra-curricular activities to be organized during the second semester. They were appealed to participate in these activities voluntarily with active participation. Suggestions and innovative ideas of the students were also accepted with respect to these activities.

Item No. 2 - Organization of study tours as well as an excursion.

The students were intimated the information about the study tours and excursions to be organized for the students. The venues for the study tours as well as excursions were discussed with the students along with the utility of such tours. They were also guided by each teacher about the particulars of these tours.

Item No. 3- Organization of Annual Gathering

The students were also communicated the tentative dates of Annual Gathering to be held in the month of January 2017. Important instructions with respect to the organization of Annual Gathering were intimated to the students for the successful organization.

Item No. 4- Organization of Research Paper Competition.

The students were given the information about the State Level Research Paper Competition to be organized by our college. They were inspired and boosted to take active part in this competition. A workshop on research paper writing prior to the competition was also organized for them. They were asked to seek help from their teachers for writing the research papers.

Item No.5- Discussion on practice, practical, oral and annual examination.

The students were guided about the various examinations they were to face from the month of February to May. They were intimated the nature of these examinations and structure of the examination was also discussed with them. A workshop on the same issue was also decided to organize for the students. The teachers told the students about the method of evaluation in these examinations.

Item No. 6 : Any other items with the permission of the chair.

As there were no more items to discuss the meeting ended with a vote of thanks to the chair.

Minutes prepared by

Dr. S.D.Chavan
(Coordinator, IQAC)

Minutes approved by

Principal Dr. G.B.Jadhav
(Chairman IQAC)

Item No. 2 - Organization of study tours as well as an excursion.

The students were intimated the information about the study tours and excursions to be organized for the students. The venues for the study tours as well as excursions were discussed with the students along with the utility of such tours. They were also guided by each teacher about the particulars of these tours.

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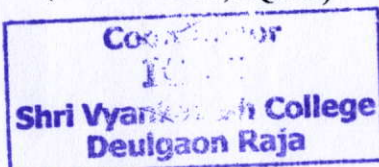
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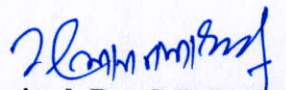
Minutes prepared by


Dr. S.D. Chavan

(Coordinator, IQAC)



Minutes approved by


Principal Dr. G.B. Jadhav

(Chairman IQAC)

Principal
Shri Vyankatesh Arts & Commerce
College, Deulgaon Raja,
Dist. Buldana. Pin-443204

The first part of the report is a general introduction to the subject of the study. It discusses the importance of the study and the objectives of the research. The second part of the report is a detailed description of the methodology used in the study. This includes a description of the sample, the data collection methods, and the statistical analysis used. The third part of the report is a discussion of the results of the study. This includes a description of the findings and a comparison of the results with previous research. The final part of the report is a conclusion and a list of references.

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Dr. [Name]
 Professor
 Department of [Name]
 [Institution Name]

Dr. [Name]
 Professor
 Department of [Name]
 [Institution Name]