

Minutes of the 1st Meeting of IQAC for the session 2021-22 with teaching staff

**Shri Vyankatesh Arts, Commerce and Science College Deulgaon Raja Dist. Buldana
Reaccredited at 'B' level**

The first meeting of the IQAC with the teaching staff of Shri Vyankatesh College was held on 02-08-2021 at 3.00 P.M. in the Auditorim of the college.

The Principal and the coordinator welcomed all the members and teachers who were present in the meeting. The Coordinator read out the minutes of the last meeting and the same were approved by the Principal as well as by all the present members unanimously.

The following issues were discussed and the following resolutions were passed in the meeting.

Item No. 1: To read the AQAR sent to the NAAC for the year 2020-21

The Coordinator of the IQAC read out the AQAR for the year 2019-20 sent to the NAAC before the IQAC members. All the members expressed their contentment with respect to the report.

Item No. 2: To update the current website.

The IQAC with prior discussion to the Management decided to update the current website. It was decided to update the website of the college with the current year data available with the respective department.

Item No. 3: To review the report on the village visits of the teachers.

Since 15 June the teachers had started to pay visit to the villagers and state them the importance of higher education with respect to their wards especially girls taking adequate care of the Covid Appropriate Behaviour. The teachers who paid the visits read out their reports on their visits.

Item No. 4. Regarding Academic Calendar, Teaching Learning Process, Evaluation Reforms.

The teachers were provided the Academic Calendars and were asked to follow the same for the implementation of teaching and learning activities. It was also decided to post the Academic Calendar on the Website of the College.

The teachers were asked to make maximum use of ICT in their teaching along with their traditional methods of teaching. The time table for the Digital Classroom was asked to prepare for the convenience of the teachers. The teachers were asked to organize regular tests, seminars, group discussions, quiz competitions and interactive sessions for the students and communicate the result

of the same with the students as well as with their parents of the students who have been observed performing poor in these methods. The teachers were also asked to follow the guidelines of SGBAU Amravati with respect to the internal evaluation of the students of each degree class.

Item No. 5: Planning about curricular, co-curricular and extracurricular activities during the year.

The teachers were also asked to plan their curricular, co-curricular and extracurricular activities under their respective departments as per the need of their curriculum and as per the need of the students and by adhering to the Academic Calendar. A programme calendar was asked to prepare regarding the same.

Item No.6 : To allocate the budget for various activities and get it sanctioned by the management.

The IQAC discussed on the budget for various activities to be undertaken during the years such as Research, Curricular and Extra Curricular activities, Extension activities, infrastructural development and ICT equipments and maintenance. It was also decided to get the budget sanctioned by the management.

Item No. 7 : To purchase books and to subscribe journals in the library.

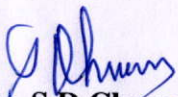
The IQAC recommended purchasing more books in the library according to the needs of the teachers as well as the needs of the students. The IQAC also recommended to subscribe some more journals in the library.

Item No. 8 Regarding organization of extension and cultural activities.

The IQAC advised the NCC and NSS department to undertake various extension activities with the active participation of the volunteers as well as the denizens in the town and villages. The IQAC suggested the Cultural Department to organize various cultural activities for the students and to make the students participate in the various cultural competitions held at university, state and national level.

As there were no other issues to discuss the meeting ended with a vote of thanks to the chair.

Minutes prepared by



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(Coordinator, IQAC)

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Minutes approved by



Principal Dr. .D.V. Gore

(Chairman IQAC)

**PRINCIPAL
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Minutes of the 2nd Meeting of IQAC for the session 2021-22 with Students

**Shri Vyankatesh Arts, Commerce and Science College Deulgaon Raja Dist. Buldana
Reaccredited at 'B' level**

The second meeting of the IQAC with the students of all classes of Shri Vyankatesh College was held on **26 August 2021** at 11 A.M. in the Seminar Hall of the college.

The Students of all classes as well as all teachers were present in maximum number.

The following issues were discussed and the following resolutions were passed in the meeting.

Item No. 1 To let the students know the programme outcomes and programme specific outcomes.

The IQAC stated the students of all faculty the programme outcomes as well as the programme specific outcomes in the meeting. They were explained the various kinds of opportunities available to them after completing their graduation and post graduation. They were given information about various course available to them in the college as well as outside the college.

Item No. 2 - To let the students know their ethics in and outside the premises.

The IQAC made the students aware about their ethics while behaving in the college. They were asked to keep communal harmony not only in the campus but also in their personal life. They were also warned regarding the anti ragging activity in the college as well as the women redressal cell established in the college and the aftermaths of these actions if any student is found engrossed in these acts in the college. Girls were assured of their safety in the premises and they were also provided phone numbers of Principal, Chairman of the Women Grievance Redressal Cell and Police station in the town. They were explained about the facility of suggestion box available for them. The students were also explained the facility of Students' Redressal Cell for their complaints. The rules published in the college prospectus were read out for them loudly. The IQAC suggested the students to come to the college always in the college uniform and their identity card.

Item No. 3 -To inform the students about the teaching, learning, curricular and extracurricular activities.

The heads of all departments informed the students about the teaching and learning activities conducted under each department. Students were asked to be regular for activities undertaken in

the college. They were also asked to be regular in the classes and appear for all kinds of evaluations organized by each subject teacher. They were told the information about the semester system and its evaluation system. Besides they were also asked to take part in every curricular and extracurricular activity organized by the college.

Item No. 4 - To intimate them the extension and cultural activities in the college and motivate them for the same.

The students were suggested to be active in extension activities organized by each department. They were also asked to take part in such activities. They were exposed the advantages as well as the rewards of success in such activities. Students were suggested to participate in cultural activities organized at college or university or state level. They were given information about the expertise available in the college and to be made available for them from external sources for their practice to get success in such competitions. They were also made aware of the various prizes available for them at college level on their success in academic as well as extracurricular activities.

Item No. 5 - To acquaint the students with the infrastructural facilities in the college.

The students were explained the infrastructural facilities available in the college. The students were explained about various facilities available for them to make progress in the field of sports, culture, and academic field. They were also made aware of the college library and its various facilities available for them. The students were also told about the earn and learn scheme for needy students available in the college.

Item No. 6- To motivate the students for competitive examinations and to guide them about career.

The IQAC motivated the students to appear for the various competitive examinations held during the years either by MPSC, UPSC, RRB, IBPS etc. They were also suggested about the workshops to be conducted on the various competitive examinations in the college for their guidance. They were also told about the facilities available and activities undertaken by the department of Career and Counseling Cell in the college. They were motivated for such examinations by the IQAC members.

Item No. 7 – Suggestions/Feedback from students.

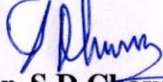
The students were asked to register their opinions with respect to the college and all kinds of facilities and activities in the college. They were also asked to put their demands with respect to their progress and development in the college. Accordingly the students demanded more books to read at home, they demanded to keep the sports complex open for extra time. They demanded

extra lectures for academically poor students. All their demands were accepted and they were promised to fulfill the same in the current session.

Item No. 8 Any other items with the permission of the chair.

As there were no more items to discuss the meeting ended with a vote of thanks to the chair.

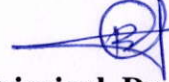
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(Coordinator, IQAC)

Minutes approved by



Principal Dr. D.V.Gore

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Minutes of the 3rd Meeting of IQAC for the session 2021-22 with non-teaching staff

**Shri Vyankatesh Arts, Commerce and Science College Deulgaon Raja Dist. Buldana
Reaccredited at 'B' level**

The third meeting of the IQAC of Shri Vyankatesh College was held with **the nonteaching staff** on **14 September 2021** at 4.00 P.M. in the auditorium of the college.

The Principal and the coordinator welcomed all the members and non teaching staff members who were present in the meeting. The Coordinator read out the minutes of the last meeting and the same were approved by the Principal as well as by all the present members unanimously. The following issues were discussed and the following resolutions were passed in the meeting.

Item No. 1: Review of the work

The IQAC members discussed with the nonteaching members regarding their works allotted to them. They were also asked about their difficulties they were facing while working and they were also asked about their demands with respect to the technical support needed to them while working in the office. The IQAC suggested the members to behave cordially with the students as well as amongst them. They were also asked to update themselves with the latest information by logging to the mails or different useful websites. Discussion was also held on the functioning of the soft wares they are using for various office jobs. They were made aware of their ethics while working in the campus.

Item No. 2: Regarding internal audit.

The IQAC asked the members to keep ready their account at the end of each semester to be checked by the internal auditor before it is sent to the external auditor. The internal auditor were also asked to be very punctual in their auditing work.

Item No. 3: Maintenance of the campus

The laboratory attendant and assistant were asked to maintain cleanliness in the laboratories as well as to take care of the equipments. They were also intimated their professional ethics. The peons were asked to maintain the campus well to keep it eco-friendly and to take care of the trees and other facilities in the campus. They were also asked to be cooperative, humble and keep holistic approach with the teaching and nonteaching staff as well as with the students.

Item No. 4: Providing prompt as well as good service to the students

All nonteaching staff members were advised to provide prompt services to the students and teachers whenever required while organizing curricular and extracurricular activities.

Item No. 5: Any other issue with the permission of the chair

Nil

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Minutes of the 4th Meeting of IQAC for the session 2021-22 with teaching staff

**Shri Vyankatesh Arts, Commerce and Science College Deulgaon Raja Dist. Buldana
Reaccredited at 'B' level**

The fourth meeting of the IQAC with **the teaching** staff of Shri Vyankatesh College was held on **01 October 2021** at **3.00 P.M.** in the auditorium of the college.

The Principal and the coordinator welcomed all the members and teachers who were present in the meeting. The Coordinator read out the minutes of the last meeting and the same were approved by the Principal as well as by all the present members unanimously.

Item No. 1: Orientation Courses, Refresher Courses, Short Term Courses, Faculty Improvement Programme and CAS advantages to teachers.

The IQAC advised the teachers to apply for the Orientation, Refresher and Short term courses either online or offline mode if anyone is due to complete it for his/her career advancement as well as for his knowledge upgradation. The IQAC suggested the teachers to apply for the Career Advancement Schemes if anyone is due for his/her promotion under CAS..

Item No. 2: Meetings and activities of Women's Grievance Redressal Cell and Anti Ragging Committee.

The IQAC asked the concerned teachers of the above departments/cells to organize their regular meetings and awareness programmes for the healthy atmosphere in the college.

Item No. 3: To undertake various activities under the department of Career Counseling and Competitive Examinations.

Taking in to consideration the need as well as the inclination of the students it was decided to stress more on the activities with respect to the Competitive Examinations. It was decided to conduct regular tests of the students on the basis of the curriculum of the Competitive Examinations. It was also decided to conduct regular lectures for the students who are interested to appear for such examinations. Guest lecturers were also asked to plan from some renowned academies in Maharashtra. It was decided to provide the facilities of online filling of forms to the students of various competitive examinations at free of cost basis. Decision was also taken to help the students financially if any taking in to consideration his performance in the regular activities

organized by the concerned department. The IQAC suggested to make an MOU with various agencies to organize regular lectures about the career and counseling cell.

Item No. 4: Congratulations to various teachers.

The IQAC congratulated the on being awarded Ph.D. supervisorship by S.G.B.A.U.Amravati. The teachers were also congratulated on their research publication. The teachers were also congratulated on their successful organization of the extension activities.

Item No. 5 – Organization of ‘Yoga’ and ‘Healthy Body for Healthy Mind’ workshop, and ‘Medical Checkup Camp’ for students.

It was also decided to organize the workshop on Yoga, Healthy Body for Healthy Mind for students to relieve them off their anxieties and burdens and to make them more fresh and interested in the teaching and learning activities. It was also decided to organize the medical check up camp for the students.

Any other items with the permission of the chair.

Nil

Meeting ended with a vote of thanks to the chair.

Minutes prepared by



Dr. S. D. Chavan

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Minutes approved by



Principal Dr. D. V. Gore

(Chairman IQAC)

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Minutes of the 5th Meeting of IQAC for the session 2021-22 with the Alumni and Parents

Shri Vyankatesh Arts, Commerce and Science College Deulgaon Raja Dist. Buldana

Reaccredited at 'B' level

The Sixth meeting of the IQAC with the alumni and parents was held on 13th March 2022 at 12 P.M. in the Seminar Hall of the college.

Maximum members of alumni were present for the meeting.

The Principal and the coordinator welcomed all the members and students who were present in the meeting. The Coordinator read out the minutes of the last meeting and the same were approved by the Principal as well as by all the present IQAC members unanimously.

The following issues were discussed and the following resolutions were passed in the meeting.

Item No. 1: - To read out the minutes of the last meeting and get it approved by the chairman of IQAC and other members.

The Coordinator of IQAC read out the minutes of the last minutes and the members present unanimously approved the same. The Secretary of the Alumni also read out the minutes of the alumni meeting and the same were approved by the members.

Item No. 2. To let the alumni and parents know about the registration of the alumni and to congratulate the new members.

The coordinator congratulated the members on their alumni being registered by the charity commissioner's office. The information about the registration was intimated to the new members. The new members who joined the alumni were also congratulated and welcomed.

Item No. 3 – Report reading of the IQAC Coordinator to state the activities undertaken during the year before the alumni.

The Coordinator of the IQAC read out the report on the activities undertaken during the year by various departments and committees with the active participation of the students. They were also intimated the result of the students as well as the achievement of the college as well as the college students in various activities at university, state and national level. The alumni and parents were pleased to see achievement of the college as well as students.

Item No.4 - To intimate the latest development of the college to the alumni.

The Chairman of the alumni acquainted the alumni with the new things that were added to the college infrastructure and about the facilities that were provided newly during this year to the students. They were also intimated the perspective plan of the college for the next session with

respect to the academic, research, curricular, co-curricular and extension activities to be undertaken by the college. The Principal congratulated and thanked the alumni and parents on their presence in the meeting.

Item No. 5- To discuss about the utilization of funds collected by alumni.

The treasurer of the alumni read out the financial report of the alumni. All members unanimously approved the report. The secretary asked the suggestions from the alumni to utilize the fund collected by alumni.

Item No. 6- To ask for the suggestions of the alumni and parents with respect to the above things.

The alumni were found quite satisfied with the existing progress of the college. Still the feedback were collected from the alumni and the parents with respect to their suggestions about the college activities and facilities. The alumni and the parents suggested increasing the member of the alumni.

Item No. 7- Principal's address to the alumni.

The Principal in his presidential address thanked the alumni for their auspicious presence as well as for their suggestions with respect to the development of the college. The Principal assured them to follow their suggestions after discussing the same with the college management. The Principal also expressed his perspective plan before the alumni about the development of the college.

Item No. 8 – Opinions of the alumni and parents with respect to the college.


The esteemed representatives of the alumni and parents expressed their opinions on the dais. They expressed their positive opinions regarding the college development. They expressed their readiness to work for the development of the college. The chairman of the alumni appealed the members to be cooperative to the college for its every activity. They decided to form their group on what app to be in touch with the college activities.

. Item No. 9 : Any other items with the permission of the chair.

Nil

Meeting ended with a vote of thanks to the chair.

Minutes prepared by



Dr. S.D.Chavan

(Coordinator, IQAC)

Minutes approved by



Principal Dr. D.V.Gore

(Chairman IQAC)

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